

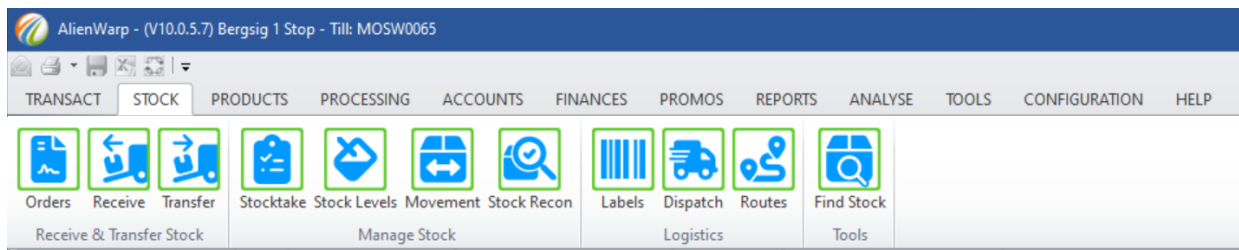


Technology From another World

ALIEN **WARP**[∞] HELP FILES



STOCK



STOCK MODULE MENU

The Stock Module includes all aspects of Stock management divided into:

1. Manage Stock
2. Logistics
3. Tools
4. Find Stock
5. Accept

Stock Menu Abbreviations

Qty: Quantity

Disc: Discount

AutoREV: Auto Replacement Cost Value

Pdct#: Product

Dest: Destination

Cost Ex: Cost Excluding

Price Ex: Price Excluding

Cost Incl: Cost Including

GP: Gross Profit

MU: Mark-up

Pdct: Product

Qty: Quantity

Var: Variation

S/C: Sfx: Stock count Suffix

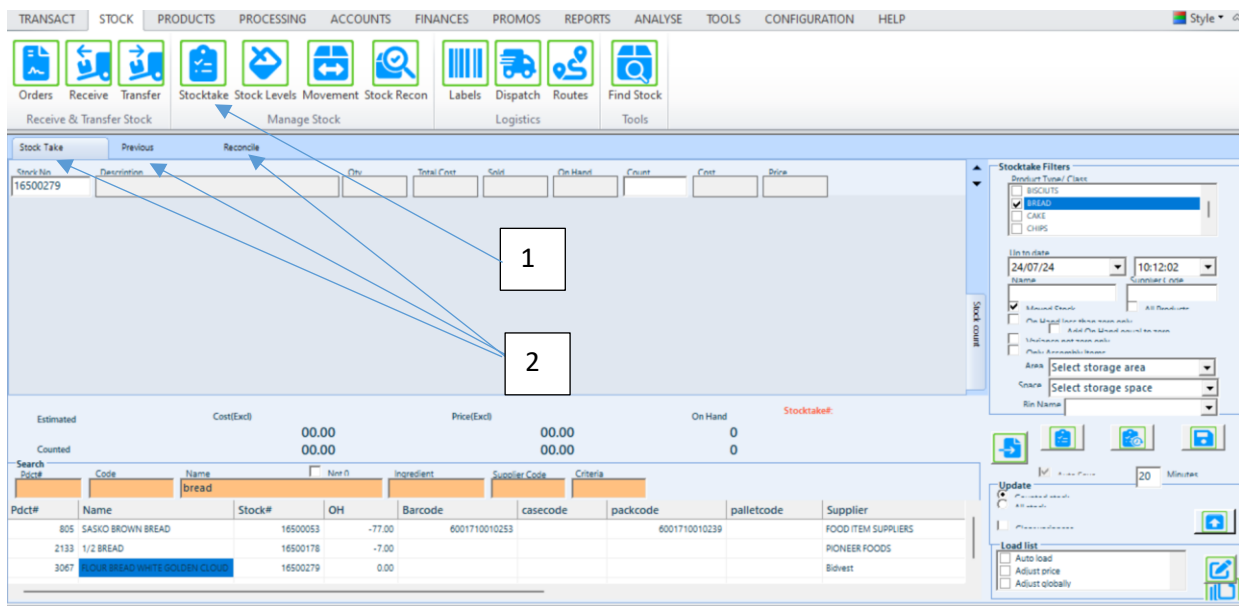
Price Inc: Price Including

Cost Inc: Cost Including

n/a: not applicable

2. Manage Stock

- Stock take
- Stock levels
- Stock movement
- Stock recon
- Stock Take



- 1) Select the Stock button from the main menu and then click “Stock take” in the Manage stock group.
- 2) On the next screen you will have options “Stock Take”/ “Previous” and “Reconcile”.

How to do a new stock take

- 3) Select Stock Take and click on the NEW button to start a new stock take. A number for the stock take will be generated automatically.
- 4) Tick the product types you want to form part of this stock take and complete the fields in the Stock filters \block. Note that “Moved “ stock will be only those products you sold or transferred since the pervious event and “all stock” refers to every item in your stock list. You can also scan the product if you have a barcode scanner to get the correct product.

TRANSACTION STOCK PRODUCTS PROCESSING ACCOUNTS FINANCES PROMOS REPORTS ANALYSE TOOLS CONFIGURATION HELP

Stock Take Previous Reconcile

| Stock No | Description | Qty | Total Cost | Sold | On Hand | Count | Cost | Price |
|----------|--|--------|------------|--------|---------|-------|------|-------|
| 5000683 | 1.5L WATER [606110765886] | 0.0000 | 0.00 | 3.0000 | -3.0000 | | | |
| 16500178 | 1/2 BREAD | 0.0000 | 0.00 | 7.0000 | -7.0000 | | | |
| 16500031 | 1KG ICE [6009649050081] | 0.0000 | 0.00 | 2.0000 | -2.0000 | | | |
| 11000014 | 2024 test product | 0.0000 | 0.00 | 1.0000 | -1.0000 | | | |
| 5000437 | 330 ML WATER PREMIUM STILL [6009602372182] | 0.0000 | 0.00 | 0.0000 | 0.0000 | | | |
| 3000020 | 80W-90 GL-5 500ML [6007605000569] | 0.0000 | 0.00 | 0.0000 | 0.0000 | | | |
| 3000011 | ADVANCE | 0.0000 | 0.00 | 0.0000 | 0.0000 | | | |
| 15500132 | AERO MILK CHOC SLAB [6001025169202] | 0.0000 | 0.00 | 1.0000 | -1.0000 | | | |
| 5000034 | APPELTISER [6001048004481] | 0.0000 | 0.00 | 0.0000 | 0.0000 | | | |
| 5000035 | APPELTISER [6001048003835] | 0.0000 | 0.00 | 0.0000 | 0.0000 | | | |
| 5000241 | APPELTISER 1250ML [6001048004269] | 0.0000 | 0.00 | 0.0000 | 0.0000 | | | |
| 5000456 | APPELTISER 350 ML [6001048004221] | 0.0000 | 0.00 | 0.0000 | 0.0000 | | | |
| 5000039 | AQUELLE [6009612470175] | 0.0000 | 0.00 | 0.0000 | 0.0000 | | | |

Estimated Cost(Exc) 2 630 124.07 Price(Exc) 3 239 439.55 On Hand 138795.14

Counted 0.00

Search Pdc# Code Name Not 0 Ingredient Supplier Code Criteria

Stock Take Filters

Product Type/ Class

Up to date 24/07/24 13:42:36

Name Supplier Code

Moved Stock

On Hand less than zero only

Add On Hand equal to zero

Variance not zero only

Only Assembly Items

Area Select storage area

Space Select storage space

Bin Name

Update

Counted stock

All stock

Clear variances

Load list

Find Take Stock

- 5) Once selected, the product is displayed in the top line, enter the number of items counted. The current quantity on hand, as well as the number of items sold will be displayed. Once you enter the count, the cost & price will be displayed and added to the totals under the product list.

STOCK PRODUCTS PROCESSING ACCOUNTS FINANCES PROMOS REPORTS ANALYSE TOOLS CONFIGURATION HELP

Previous Reconcile

| Description | Qty | Total Cost | Sold | On Hand | Count | Cost | Price |
|--|--------|------------|--------|---------|-------|--------|--------|
| JIVE COLA [6002742011294] | 0.0000 | 0.00 | 0.0000 | 0.0000 | 24 | 150.74 | 208.70 |
| Fanta Sparkling Orange 440ml [5449000664754] | 0.0000 | 0.00 | 0.0000 | 0.0000 | | | |
| GRANADILLA TWIST [6009605480105] | 0.0000 | 0.00 | 0.0000 | 0.0000 | | | |
| GRAPETISER RED 1.5L [6001048004283] | 0.0000 | 0.00 | 0.0000 | 0.0000 | | | |
| Guava 3L [6009622161186] | 0.0000 | 0.00 | 0.0000 | 0.0000 | | | |
| IRON BREW 2 LT [6001134297308] | 0.0000 | 0.00 | 0.0000 | 0.0000 | | | |
| IRON BREW 440ML [5449000664884] | 0.0000 | 0.00 | 0.0000 | 0.0000 | | | |
| JIVE COCOPINE 2LITER [6002742002155] | 0.0000 | 0.00 | 0.0000 | 0.0000 | | | |
| JIVE COCOPINE 500L [6002742002513] | 0.0000 | 0.00 | 0.0000 | 0.0000 | | | |
| JIVE COLA [6002742011294] | 0.0000 | 0.00 | 0.0000 | 0.0000 | | | |
| JIVE CREAM SODA 2 LT [6004052000401] | 0.0000 | 0.00 | 0.0000 | 0.0000 | | | |
| JIVE CREAMSODA 500 ML [6002742002087] | 0.0000 | 0.00 | 0.0000 | 0.0000 | | | |
| JIVE GINGER BEER 2LT [6004052000463] | 0.0000 | 0.00 | 0.0000 | 0.0000 | | | |
| JIVE GRANADILLA 2liter [6002742003275] | 0.0000 | 0.00 | 0.0000 | 0.0000 | | | |

Cost(Exc) 14 327.06 Price(Exc) 24 773.81 On Hand 2192.00

469.06 673.04 60.00

Code Name Not 0 Ingredient Supplier Code Criteria

Casecode packcode palletcode Supplier Grade Criter

Stock Take Filters

Product Type/ Class

Up to date 24/07/24 14:24:49

Name Supplier Code

Moved Stock

On Hand less than zero only

Add On Hand equal to zero

Variance not zero only

Only Assembly Items

Area Select storage area

Space Select storage space

Bin Name General Count

Update

Counted stock

All stock

Clear variances

Load list

- 6) You can also search for an item to be counted in the orange search bar, which will display a list at the bottom of the screen. A selected product from there will also be populated in the stock count bar in top of the screen.

Stocktake Filters

Product Type/ Class

☐ CHIPS

☐ CIGARETTES & TOBACO

☐ CONSUMABLES / PACKAGING

☒ COOLDRINK

Up to date

24/07/24 14:24:49

Name Supplier Code

☒ Moved Stock ☐ All Products

☐ On Hand less than zero only

☐ Add On Hand equal to zero




☐ Variance not zero only

☐ Only Assembly Items

Area Select storage area

Space Select storage space

Bin Name General Count


☐ Auto Save 20 Minutes

Update


☒ Counted stock

☐ All stock

☐ Clear variances



Load list



7) The date and time will be captured once the save button is pressed. All products sold will not be included in the current stock-take.

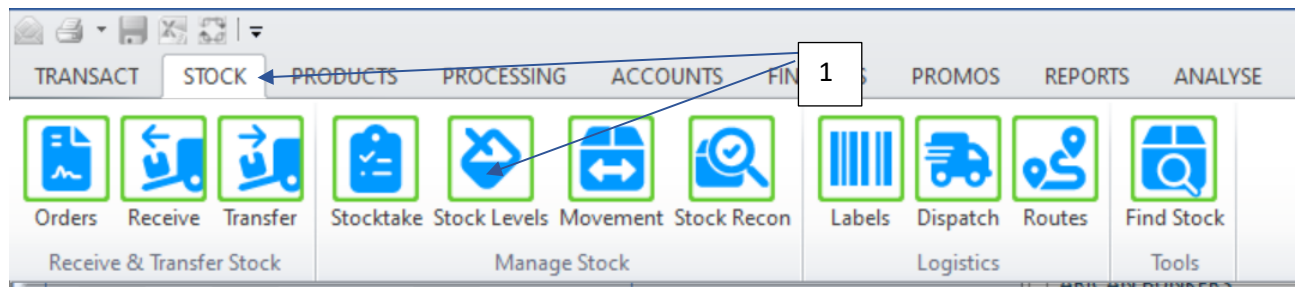
8) By ticking the "Moved stock" box you will save only the stock items counted. If you tick the "All products" box, all items will be updated. If there is no value (Not counted) items. Their quantity will be updated to a "0"

9) See item (8) If all stock is selected, all values will be updated and if not counted, default to "0"

10) If clicked, the variances between previous and current stock counts will be cleared.

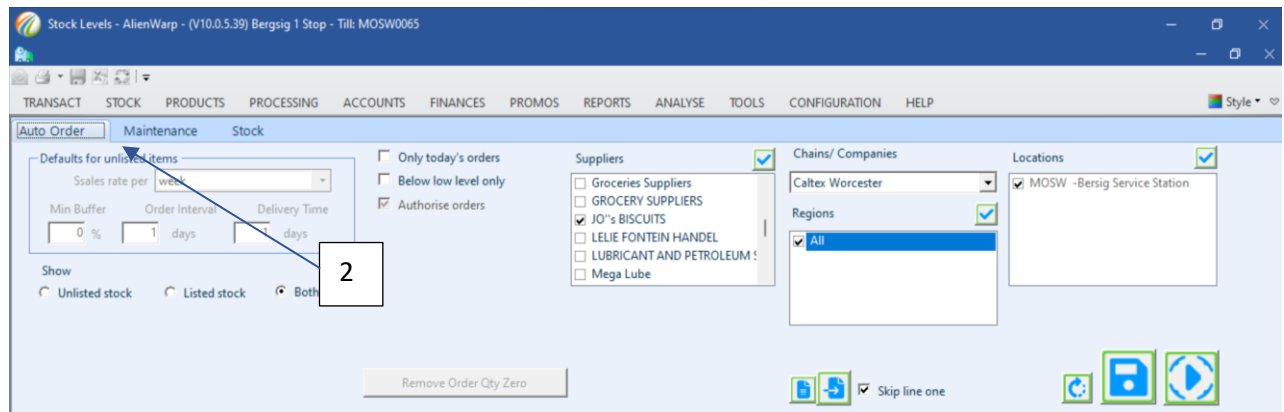
11) Load list refers to the use of an off-line scanning device during stock take and to be uploaded once counting/scanning is done

- **Stock levels**

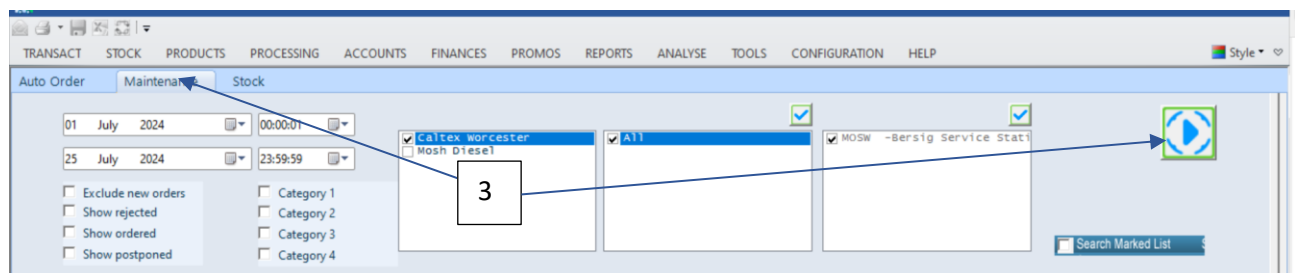


- 1) Select the Stock button from the main menu and then the “stock levels” button in the Manage Stock group.
- 2) The Auto order / Maintenance and Stock tabs will be displayed.

Auto Order

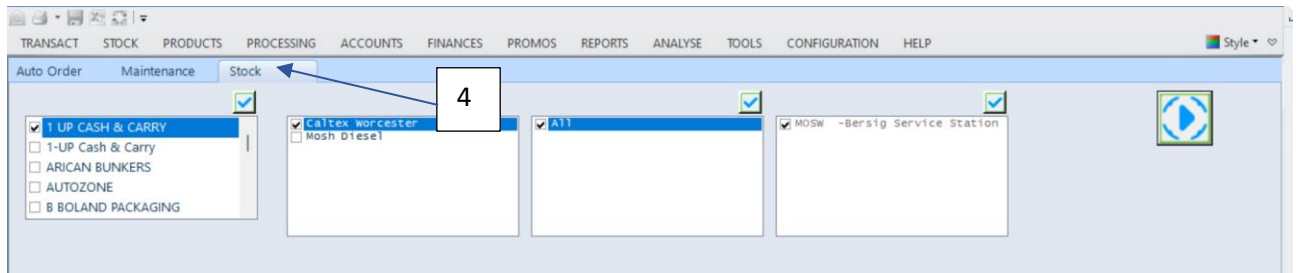


Maintenance



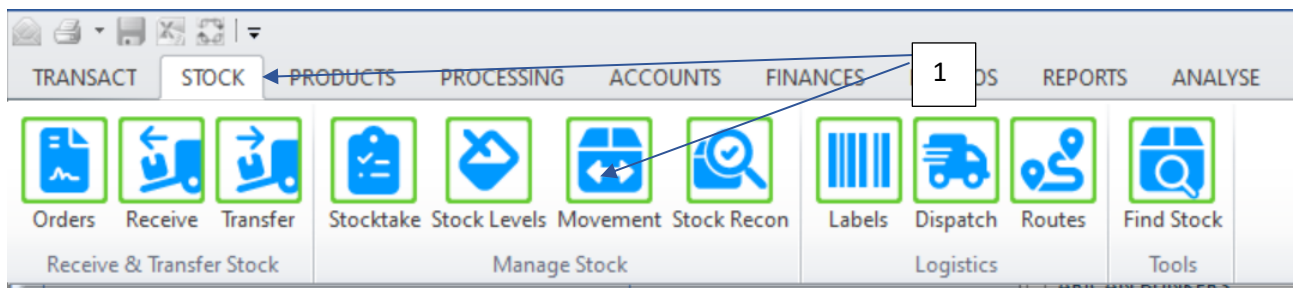
- 3) To generate a maintenance stock breakdown of new orders, rejected stock, ordered stock, and postponed stock, enter the dates and times of the period you want to include in the marginal list, select the origin, and click the run action icon button.

Stock



- 4) Select the destination and the origin by clicking in the selection tick box in the dropdown windows and click the run action icon button to assemble the data.

• Stock Movement



Movement /Transfers /Inv. Stock Details /Filters / Suppliers / Locations

Movement

| Other | VAT | Doc.Cost | Ref.Cost | Tot.Cost | Chain Name | SupplierGroup | SupplierMember | Supplier Code | seri |
|-------|--------|----------|-----------|-----------|------------|------------------|----------------|---------------|------|
| 000 | 0.0000 | 2.00 | -13.31 | -13.31 | 17.39 | Caltex Worcester | THE BEVERAGE | | |
| 000 | 0.0000 | 0.00 | -1 123.99 | -1 172.21 | -1 215.75 | Caltex Worcester | Fuel suplier | | |
| 000 | 0.0000 | 0.00 | -3.61 | -3.76 | -3.90 | Caltex Worcester | Fuel suplier | | |
| 000 | 0.0000 | 0.00 | 3.61 | -3.76 | 3.90 | Caltex Worcester | Fuel suplier | | |
| 000 | 0.0000 | 0.00 | -6 701.31 | -6 988.81 | -7 248.40 | Caltex Worcester | Fuel suplier | | |
| 000 | 0.0000 | 0.00 | -8 054.44 | -8 400.00 | -8 712.00 | Caltex Worcester | Fuel suplier | | |
| 000 | 0.0000 | 1.09 | -7.29 | -6.20 | -12.17 | Caltex Worcester | SG | | |
| 000 | 0.0000 | 0.65 | -4.32 | -3.67 | -6.96 | Caltex Worcester | SIMBA CHIPS | | |
| 000 | 0.0000 | 0.11 | -0.75 | -0.64 | -1.30 | Caltex Worcester | 1-UP Cash & | | |
| 000 | 0.0000 | 2.00 | -13.30 | -11.30 | -16.09 | Caltex Worcester | FOOD ITEM | | |
| 000 | 0.0000 | 2.96 | -19.71 | -16.75 | -33.04 | Caltex Worcester | COKE | | |
| 000 | 0.0000 | 1.60 | -10.64 | -9.04 | -13.91 | Caltex Worcester | BOLAND DROE | | |
| 000 | 0.0000 | 1.00 | -6.66 | -5.66 | -8.70 | Caltex Worcester | THE BEVERAGE | | |
| 000 | 0.0000 | 1.50 | -9.99 | -8.49 | -10.43 | Caltex Worcester | Blue Label | | |

- 1) Based on your selection of items to display, all movements of stocks will be listed.

Transfers

The screenshot shows the 'Transfers' window. A box labeled '2' points to the 'To' date field, which is set to 31 August 2023. Other fields include 'From' (01 August 2023), 'Supplier' (BOLAND SKRYFBEHOEFTE), and 'Regions' (All). The window also has tabs for 'Movement', 'Find Stock', and 'Inv. Accept'.

- 2) To generate a list of transfers during a specific period, select the dates and times you want included in the list and click the run button. To filter the list and populate a specific stock transfer, enter the document number and click the run button.

Inv. Stock

The screenshot shows the 'Inv. Stock' window. The 'From' date is 01 July 2023 and the 'To' date is 25 July 2024. The 'Regions' list shows 'All' selected. The 'Locations' list shows 'Hose Service Station' and '(St) - Supplier' selected. A box labeled '2' points to the 'Locations' list. The window also has tabs for 'Movement', 'Transfers', 'Find Stock', and 'Inv. Accept'.

• Stock Recon

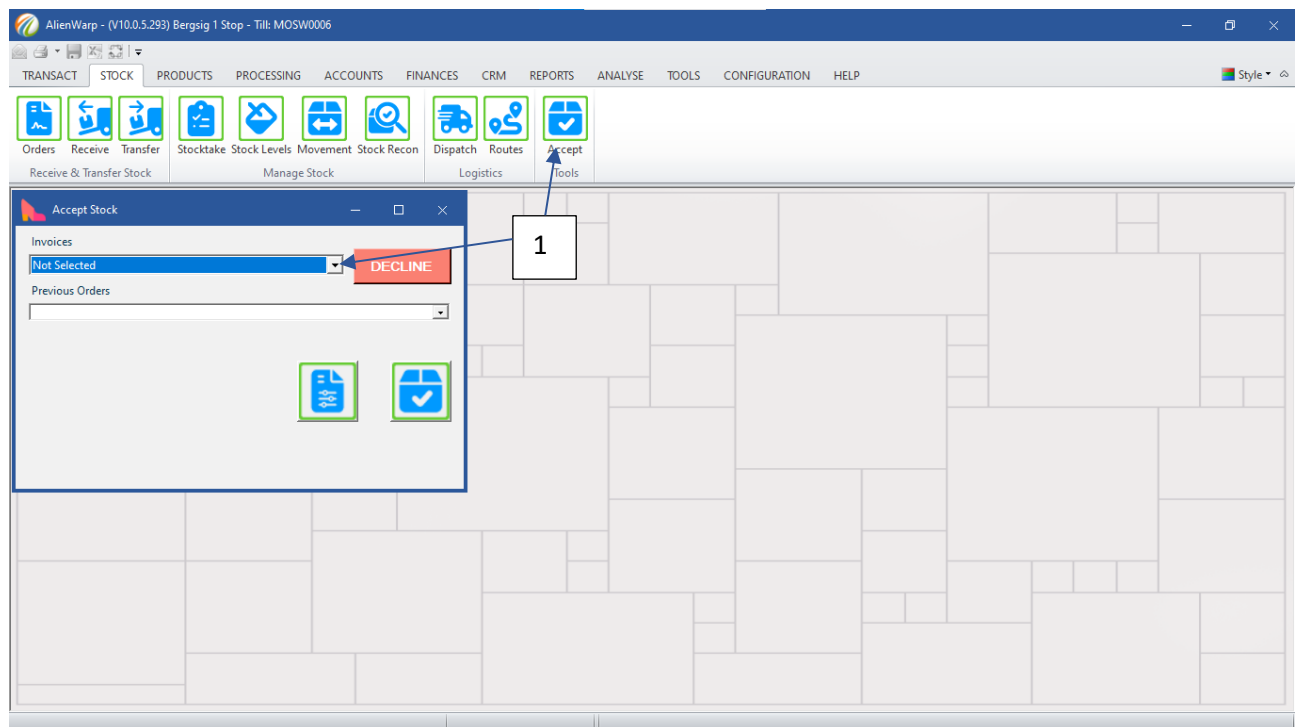
Stock orders / Client orders / Recon / Summary / Movement / Stock Takes / Suppliers / Delivery Recon.

The screenshot shows the main menu. A box labeled '1' points to the 'STOCK' button. The 'STOCK' button is highlighted, and the 'Stock Recon' button in the 'Manage Stock' group is also highlighted. The menu includes buttons for TRANSACTIONS, STOCK, PRODUCTS, PROCESSING, ACCOUNTS, FINANCIALS, PROMOS, REPORTS, and ANALYSE.

The screenshot shows the subsection tabs. A box labeled '2' points to the 'Locations' tab. The tabs are: Movement, Transfers, Find Stock, Inv. Accept, Details, Filters, Suppliers, and Locations.

- 1) Select the Stock button from the main menu and then the "stock Recon" button in the Manage Stock group.
- 2) The subsection tabs will be displayed.

Accept Stock



- 1) Select the invoice you want to accept or decline by clicking on the invoices dropdown menu, select a previous order by clicking on the previous order dropdown menu and selecting the order you want to accept or decline.